

MINUTES OF NOVEMBER 30, 1999
PARAMEDIC TASK FORCE MEETING
Alameda County EMS Agency

MEMBERS	EMSA STAFF	ALTERNATES	MEMBERS	ALTERNATES
<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>ABSENT</u>
Dean Anderson	Nancy Steiner	Jim Allen	Bill Bower	Linda Anderson
Debbie Becker	Connie Telford	Michael Harris	Jim Holbrook	Dick Mayberry
Bill Cody	Daryl Walker	Nancy Justin	Bill Koenig	David Nevins
Carol Gunter	Richard Watson	Dave Magnino	Tony Pallitto	
Sabina Imrie		Mike Metro	Frank Pratt	
Marshall Morton			Kevin Rittger	AUDIENCE
Jan Ogar			Karen Short	<u>PRESENT</u>
Kevin White			Sam Stratton	None

Richard Watson announced that Richard McSherry will be starting with the EMS Authority on December 13, and will be replacing Daryl Walker as the Chief Investigator. He also announced that Miranda Swanson will begin as the Project Manager for the Vision Implementation Project on December 6.

I Review and Approval of October 26, 1999 Meeting Minutes

The minutes were approved with the request that the minutes reflect the discussion on the educational component of the model disciplinary orders. The minutes will be changed to reflect this discussion and sent to the task force members on the list serve.

II Setting of the Agenda

There were no changes or additions to the agenda.

III Draft Model Disciplinary Guidelines

The task force continued with discussion for the draft Model Disciplinary Guidelines. The task force discussed using pre-approved ethics, drug & alcohol and anger management courses and the need to establish basic criteria for these courses. Marshall Morton will check with the courts to see which courses they use and Daryl Walker will check with the Board of Registered Nursing for more specific courses. It was suggested that the Model Disciplinary Guidelines state that the educational courses listed must be pre-approved by the EMS Authority and be equivalent to courses approved by the Bureau of Private Postsecondary and Vocational Education. It was also stated that any course work completed needs to include proof of knowledge (i.e., an exam). Daryl will send out on the list serve specific changes to the Guidelines. It was also moved, seconded and approved with one opposition that ethics courses and anger management remain as separate conditions of probation for now and not be listed under a broader educational disciplinary order.

There was also some discussion that the introduction to the Model Disciplinary Order Guidelines include an explanation of what the Model Disciplinary Orders are and what is their purpose, and that the Orders should include a purpose statement and how the document is to be used.

Discussion also included home study courses, and interactive courses not being acceptable for the educational components of the drug and alcohol and anger management terms in the Model Disciplinary Orders. A statement should be included advising non-traditional settings may not be approved.

Dean Anderson volunteered to revise item 20 on page 7 to the effect that the respondent/employer/EMSA agree on a plan of periodic performance appraisal substantially related to the decision and order according to the conditions of probation.

Daryl Walker presented a concept for the task force to discuss of oral and skills exam panels consisting of 3 individuals each (which may include a practicing EMS MD, a peer [paramedic], and an EMS educator), broken into 3 regions, to conduct oral and practical skills exams. Daryl will bring a more definitive proposal to the next task force meeting for discussion that will include some suggestions for what criteria should be used to select this panel. Carol Gunter volunteered to research the appropriate time frame for completing the oral and practical skills exams.

IV Paramedic Task Force Members' Statement on Scope of Practice (Carol Gunter, Sam Stratton, Frank Pratt)

Carol Gunter reported that EMSAAC and EMDAC both support the concept of the recommended Statement on Scope of Practice. It was noted that legislation will be required to implement the recommended changes. Carol Gunter will make the final changes to the summary and recommendations and Nancy Steiner will draft a transmittal letter to submit the recommendations to the Director of the EMS Authority. Jan Ogar and Carol Gunter will work on adding a paragraph in the overview to address trial studies and optional scope of practice.

There was some discussion on how the Statement on Scope of Practice will move forward. After the Statement on Scope of Practice is approved by the Paramedic Task Force Members, it will be sent with the cover letter to the Director of the EMS Authority. The Director of the EMS Authority will submit the document to the Vision Oversight Committee.

V Adjournment

The meeting was adjourned at 3:10 p. m.